



TOSOH AIA-360 Maintenance Log

Month: _____ Year: _____

Daily	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Empty carousel																															
Empty liquid waste reservoir																															
Check diluent and wash fluids, replace as needed																															
Replace alcohol with substrate																															
Check paper supply; replace if necessary																															
Record results from Daily Check (Substrate Background)																															
Check control recovery																															
End of day, replace substrate with 70% ethanol or 70% isopropyl alcohol																															
Operator Initials																															

Weekly	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Clean substrate line with 70% ethanol or 70% isopropyl alcohol																															
Operator Initials																															

Monthly	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Clean sample area with 70% ethanol or 70% isopropyl alcohol																															
Clean diluent and wash reservoirs with 1:100 dilution of common household bleach (aqueous hypochlorite)																															
Rinse reservoirs with CAP Class I water																															
Operator Initials																															

6 Months	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Clean diluent and wash tubing lines																															
Replace filters for diluent and wash bottles																															
Operator Initials																															

As Needed	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Clean instrument surfaces after any spills																															
Operator initials																															

Calibrate all analytes according to manufacturer's guidelines. Refer to the Analyte Application Manual.

Please refer to the AIA-360 Operator's Manual for detailed procedures.